

# CHAMPLAIN PTO

## PTO Meeting Minutes Sept. 12, 2019

**Present:** Jessica Blackman, Erica Houskeeper, Kerrie Mathes, Vanessa Berman, Angela Duquette-Catlett, Alisha Laramee, Rebecca Grannis, Paul Shepherd, Joe Resteghini, Betsy Patrick, Tammy Charbonneau, Amanda Maley, Kayla Gokey, Grace Per Lee, Aziza Malik, Heather Chernyshov, Alex Chernyshov, Holiday Courage, Janet Breen, Megan Warda, Sarah Legault, Katie Mattina, Liane Couture, Terri Lessard, Mike Fisher

### Budget Update

- Starting Budget: 14,071
- Already spent \$1,309
- Annual commitments (Morning Champions (\$600), field trips (\$1,500), Community Dinner (\$300), Charlie Cart (\$848 in 2018))
- That means the PTO budget is now at \$10,000 and the PTO has already received additional requests that aren't part of annual requests.
- Need to be aware of spending and cash levels.
- Need to find new ways to increase raising money.

### Votes

- Will the PTO fund the teacher in-service lunch? **No**
- Will the PTO sponsor the 2019-20 yearbook? **Yes (voted no to advance payment)**
- Will the PTO move forward with helping to sponsor the fall play? **Yes**  
(Background play info: Last year there was a \$50 participant fee, and about 40 percent of participants paid. Total budget for play is \$2,100, which includes costumes, videographer, sound, after care, etc. The true cost of play is \$100 per student. Parents will be asked to pay what they can—\$25, \$50, \$75, \$100, other. The play is scheduled for Nov. 15)

### Restaurant fundraisers

- Grace Per Lee will manage Chipotle fundraiser
- Amanda Maley will manage Flatbread fundraiser
- Kayla Gokey to manage Buffalo Wild Wings fundraiser

- Erica Houskeeper to create restaurant fundraiser checklist

### **Other Business**

- Explore sponsorship opportunities for play (Flynn, SEABA)/Donor Choose or GoFundMe
- Redesign Champlain logo that is currently on t-shirts. Jessica Blackman will ask Betsy Patrick and Joe Resteghini to spearhead this effort.
- Joe Resteghini asked to organize meeting with PTO to discuss building safety.
- Alisha Laramee is working with Megan Warda on New American Family outreach.
- Nominations for PTO board teacher reps are needed. Two teachers are needed to fill this role.
- Idea for Fund for annual commitments is something Paul Shephard will flesh out.
- Grant funding: Rebecca Grannis to be in touch with last year's finance committee and communicate with teachers/staff about upcoming funding rounds.
- Angela Duquette-Catlett and Rebecca Grannis to explore box tops "competition."
- Jessica Blackman to post "Everyday Ways to Pelp Champlain" on Champlain Elementary Community Facebook page.
- PTO board to set up meeting to discuss finances/current sponsorship status.
- Volunteer slots still need to be filled for Harvest Fest on Sept. 13, 2019